

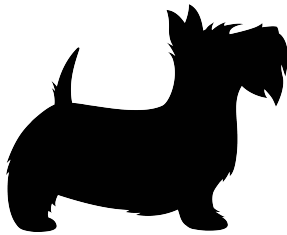
## First-Year Onboarding Checklist 2024

Review this page for required and recommended tasks to complete in the summer before you start your Carnegie Mellon University experience.

Check off the items as you complete them, or simply print the list as a reminder. For the latest information, visit [cmu.edu/first-year-orientation/preparing-for-cmu](https://cmu.edu/first-year-orientation/preparing-for-cmu)

### KEY

- Required
- Additional Requirements for International Students
- Recommended Tasks
- As Applicable



Have a question or need assistance? Reach out to the Office of First-Year Orientation at [orientation@andrew.cmu.edu](mailto:orientation@andrew.cmu.edu)

DUE DATE	TASK
<b>VARIES</b>	
<span style="color: red;">■</span> Varies by College	<b>Complete Academic Registration</b>
<span style="color: orange;">■</span> Dates Vary	Register for and Attend a Summer Welcome Event
<span style="color: green;">■</span> ASAP	Complete Financial Aid Process
<span style="color: green;">■</span> At Any Time	Complete Application for Academic Accommodations Related to a Disability
<b>MAY</b>	
<span style="color: green;">■</span> 5/31/24	Submit Special Housing Needs Form
<span style="color: green;">■</span> 5/31/24	Submit Special Dining Needs Form
<span style="color: red;">■</span> 5/31/24	<b>Submit Parent and Family Information Form</b>
<span style="color: red;">■</span> 5/31/24	<b>Submit Housing Application and License Agreement</b>
<span style="color: red;">■</span> 5/31/24	<b>Submit Meal Plan Enrollment Form</b>
<span style="color: red;">■</span> 5/31/24	<b>Set Up Email and Personal Technology</b>
<b>JUNE</b>	
<span style="color: orange;">■</span> 6/3/24	Attend the First-Year Onboarding Webinar
<span style="color: darkblue;">■</span> 6/15/24	<b>Complete Information in MyOIE Portal</b>
<span style="color: green;">■</span> 6/20/24	Order your computer from the CMU Tech Store
<span style="color: red;">■</span> 6/29/24	<b>Writing Course Placement</b> (Nonnative English speakers only; available 6/1)
<b>JULY</b>	
<span style="color: orange;">■</span> 7/1/24	Manage Student Identity
<span style="color: green;">■</span> 7/1/24	Send AP and IB scores or transfer credit
<span style="color: red;">■</span> 7/1/24	<b>Submit ID Card Photo</b>
<span style="color: orange;">■</span> 7/5/24	Login to TartanConnect
<span style="color: orange;">■</span> 7/20/24	Enroll in Online Banking
<span style="color: orange;">■</span> 7/20/24	Invite Others to My Plaid Student
<span style="color: orange;">■</span> 7/20/24	Provide Invoice Authorization
<span style="color: green;">■</span> 7/20/24	Submit Dietary Restrictions for First-Year Orientation Meals
<b>AUGUST</b>	
<span style="color: green;">■</span> 8/1/24	Search for University Employment
<span style="color: orange;">■</span> 8/1/24	Secure Renter's Insurance
<span style="color: orange;">■</span> 8/1/24	Add Plaid Cash to ID Card
<span style="color: orange;">■</span> 8/1/24	Enroll in Monthly Payment Plan
<span style="color: red;">■</span> 8/1/24	<b>Submit Immunization Records</b>
<span style="color: orange;">■</span> 8/9/24	Complete Modules 1-3 in Career Launch
<span style="color: red;">■</span> 8/15/24	<b>Pay Fall Semester Invoice</b>
<span style="color: orange;">■</span> 8/15/24	Order Course Materials including Textbooks
<span style="color: red;">■</span> 8/16/24	<b>Complete Safer Scotties: Navigating Substance Abuse</b> (available 7/15)
<span style="color: red;">■</span> 8/16/24	<b>Complete Safer Scotties: Healthy Relationships</b> (available 7/15)
<span style="color: darkblue;">■</span> 8/18/24	<b>Attend International Student Welcome and Immigration Check-in</b>
<span style="color: red;">■</span> 8/23/24	<b>Waive or Enroll in Student Health Insurance</b>
<span style="color: orange;">■</span> 8/26/24	Open Local Bank Account
<span style="color: orange;">■</span> 8/26/24	Enroll in Tuition Insurance Program